

FIRE ISLAND LIGHTHOUSE WEDDING AGREEMENT

Weddings held at the Lighthouse are available with the following understandings:

* A permit from the National Park Service, to hold the wedding ceremony. It is the couples responsibility to complete the permit and return it to the Fire Island Lighthouse Preservation Society Inc. at the time of application.

* A service fee of \$700 will be charged for administrative costs, staff assistance and equipment use. A non-refundable deposit of \$100.00 must accompany the attached application to reserve the date. Final payment is due two weeks prior to wedding date.

* Ceremonies are held from 9 am - 10 am or from 5 pm - 6 pm to avoid any conflicts with the visiting public. The Keepers Quarters/Visitor Center is open daily during July and August, 9:30 am - 5:30 pm. During the spring and fall seasons, the Visitor Center is open 9:30 am - 5 pm DST (4 pm EST. The Lighthouse terrace is open to the public year-round.

* All parking for guests is at Robert Moses Field 5. The boardwalk is approximately .7 miles from RMSP Field 5 to the Lighthouse. A NY State Park permit is required for parking for groups over 50 and/or shuttle. It is your responsibility to get this permit. For current charges and permits, call NYS Parks at (631) 669-1000. The parking field may be closed during busy summer days and alternative arrangements for parking must be made. RMSP cannot allow wedding guests to park once the parking lot is full. It is recommended to use the Bay Shore chartered boat service permitted to use the Lighthouse dock in the summer season.

* Only 4 vehicles can access the Lighthouse site. Shuttle transportation is limited to a 20 passenger vehicle as larger vehicles cannot access the Lighthouse drive. All vehicles will be listed on the permit. Handicap parking is available at the Lighthouse.

* There is very limited space inside the building (approximately 40 people) in the event of inclement weather.

* The Keepers Quarters/Visitor Center will be open for use of rest rooms and gift shop. Tower tours are not included with this permit, but may be available depending on staff and for an additional fee.

* Approximately 50 chairs are available for your use. The fee includes the use of the Societies sound system, altar, chairs, and restrooms for your use. The conference room is available for the bride and bride's maids one hour prior to the ceremony. Rehearsals are permitted during working hours and scheduled in advance. Additional fees will be assessed for those events over 2 hours.

* All decorations must be cleared and approved by the Society. It is your responsibility to put up and take down all decorations. Decorations and flowers are not allowed inside the building. Runners will not work due to usual windy conditions.

* Rice, birdseed, helium balloons or confetti are not permitted. Bubbles are permitted outside only.

* No food or beverages are permitted on the grounds or in the building.

* This permit is for the **Wedding Ceremony only**, not a reception.

Signed: _____



FIRE ISLAND LIGHTHOUSE WEDDING AGREEMENT
Fire Island Lighthouse Preservation Society
4640 Captree Island
Captree Island, New York 11702

Wedding of: _____

And _____

Address _____

Town _____ State _____ ZIP _____

Phone # (Home) _____ (Work) _____ (Cell) _____

Email address: _____

Date of Ceremony: _____

Time and length of Ceremony: _____

Request to Decorate: _____

Number of Guests: _____

Where Ceremony is to be held: _____

Special Requirements (Sound system, handicap parking, chairs, alter etc.):

Vehicle Requested to Enter Area: _____

I acknowledge having read the attached agreement details and agree to abide by them.

Signature(s) _____

Deposit Received _____ by _____

Final payment is due two weeks prior to ceremony.

3/12/09